



# Filming Application & Permit

## Sacramento County Department of Regional Parks

Please return all applications to Department of Regional Parks –  
Recreation Services Division, 10361 Rockingham Drive, Suite 100, Sacramento CA 95827,  
email [parkevents@saccounty.net](mailto:parkevents@saccounty.net) or fax to (916) 875-6632.

This permit is issued to the applicant by the County of Sacramento Regional Parks (hereinafter referred to as County) and is valid for the dates specified. The permit or a copy must be in the possession of the Permittee at all times while on location. In signing this permit, the applicant agrees to abide by the terms and conditions below and on the sheet attached to this permit. The permit does not constitute nor grant permission to use or occupy property not belonging to or under the control of the County.

<b>Organization:</b>	
<b>Name of Representative and Title:</b>	
<b>Address, City, State, Zip code:</b>	
<b>Daytime Phone:</b>	<b>Fax:</b>
<b>Email Address:</b>	
<b>Name of contact for day of filming:</b>	
<b>Cell phone number of contact:</b>	
<b>Organizations website address:</b>	
<b>Tax Exempt # (if non-profit group):</b>	

<b>Locations of Filming (Please provide a map and use separate sheet if necessary)</b>		
<b>Location(s)</b>	<b>Dates of Filming</b>	<b>Approx. Time</b>
1.		
2.		
3.		
4.		
5.		
6.		

### Overall Event Description

Summarize the scene to be filmed (a copy of the script must also be provided with application):

Extraordinary scenes (fights, robbery, speeding car(s), use of fire or explosives, weapons, etc):

YES  NO *If yes, please explain:*

Street Closure  YES  NO

Traffic Control  YES  NO

*If yes, please describe locations:*

List streets/areas to be posted with temporary parking regulations:

Area	Date(s)	Type of Closure

Indicate number of vehicles to be parked on County property:

Trucks:      Vans:      Buses:      Generators:      Dressing Rooms:      Production cars:

Picture Cars:      Other (specify):

Are animals being used?  YES  NO

*If yes, please provide type(s) and how many of each type:*

County services requested:

## TERMS AND CONDITIONS

### Effective Date:

This permit shall become effective when signed and issued by the County representative and for the dates specified on the permit. In the event this permit is extended at the Permittee's request and with the County's approval, an additional deposit may be required prior to approval to cover an anticipated additional department costs.

### Permittee Activity Control:

- A. Permittee, its contractors, agents and employees shall abide by all rules and regulations of the county and its component jurisdiction.
- B. Permittee shall comply with federal and state regulations and all applicable local ordinances, rules, and regulations.
- C. All vehicles must be in designated parking areas.
- D. No flying/drone type cameras on the Parkway or in Regional Parks. A separate drone application and approval is necessary.
- E. Without written prior approval by the County, Permittee shall not: (1) build any structures, sets or other items; (2) cut, trim, or injure any tree or shrub; (3) disturb the surface of the ground.
- F. During the film-making activities, Permittee shall maintain a clean working area, and upon completion of work, unless otherwise agreed in writing, Permittee shall restore the premise to the same condition in which it was found.
- G. Permittee shall repair or pay the County for repairing any and all damages to the County facilities or property caused by the permittee's activities. County shall be the judge of the extent of the damage and the adequacy of any such repairs or restoration. County may desire to maintain, rather than have the Permittee remove, certain structures. In this case, the disposition of the structure(s) shall be negotiated between the County and the Permittee.
- H. Permittee shall not use any fire without prior written approval of the fire department having jurisdiction.
- I. County may terminate any film-making activity when such action is necessary for the safety of the public or for the protection of resources or when activity unreasonably disrupts public use of the property. County reserves the right to cancel this permit without incurring any liability whatsoever to Permittee.

### Insurance:

Prior to any operation hereunder, Permittee shall take out and maintain during the life of this permit, public liability and property damage insurance. Said insurance shall be in the amount of not less than a combined single limit of One Million Dollars (\$1,000,000) for each occurrence. Said insurance shall name County as an additional insured.

Prior to any work under this permit, Permittee shall provide County with a certificate specifically referring to this permit, and setting forth that the insurance required hereunder is in effect during the term of this permit. Said certificate shall provide that the insurance may not be cancelled or substantially altered without ten (10) days prior written notice to County. Said insurance shall be obtained from an insurance carrier authorized to do business in the State of California. Higher liability limits shall be required if indicated on the attached addendum.

Addendum attached: Yes  No

**Hold Harmless Clause:**

Permittee shall indemnify, defend, and hold harmless the County of Sacramento, its governing Board, officers, directors, officials, employees, and authorized volunteers and agents, (collectively "County Parties"), from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto, including cost of defense, settlement, arbitration, expert fees, and reasonable attorneys' fees, sustained by any person or to any property in, on, or about the rented premises, resulting from injuries to or death of any person, and damage to or destruction of property or loss of use or reduction in value thereof, arising out of, pertaining to, or resulting from the acts or omissions of Permittee, its employees, volunteers, agents, contractors, or guests. The provisions of this Indemnity shall survive the expiration or termination of this Permit.

Addendum attached: Yes  No

**Compliance with All Applicable Law, Rules, & Regulations**

1. Permittee shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings.
2. Permittee agrees to abide by all applicable local, federal, and state accessibility standards and regulations.
3. Permittee further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
4. Sacramento County reserves the right to immediately revoke Permittee's right to use of the facility under this agreement should Permittee fail to comply with any provision of this section.

**Force Majeure**

Force Majeure Events: Notwithstanding anything to the contrary contained in this agreement, Sacramento County shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The Permittee waives any right of recovery against Sacramento County and the Permittee shall not charge results of "acts of God" to Sacramento County, its officers, employees, or agents.

**Security**

County shall not be held responsible for the security and safety of Permittee's equipment or supplies. Neither County nor any of its officers or employees shall be held responsible for loss or damages resulting from any cause whatever of any property of the Permittee.

**Assignment**

This permit is a permit and not a lease and is a personal, revocable, and unassignable permission for Permittee to perform acts herein set out without reserving or granting of said Permittee any interest in real property.

**Compliance with Terms and Conditions**

In the event Permittee does not comply with one or more of the terms and conditions stated herein, as determined by the County, this permit shall be null and void, and upon notification, Permittee or his/her authorized agent shall immediately cease all film-making activities on County property.

Any notices desired or required to be given in accordance with this permit may be addressed and mailed to Permittee at the following address:

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Attention:

Or any notice given by County may be delivered by personal service to the person in charge at the location of the film-making activity.

Any notice to County can be addressed to: County of Sacramento, Department of Regional Parks 10361 Rockingham Drive, Suite 100, Sacramento, California 95827

**Fees and Charges**

A one hundred-fifty dollar (\$150) non-refundable application fee must be paid with the filling of the application, and the amount required for departmental charges, if any must be deposited before the permit will be issued. Please make checks payable to County of Sacramento.

**Map**

A general map of filming location(s) must be submitted with the permit application.

**Script**

A copy of the script or section to be filmed in Regional Parks is to be submitted with the permit application.

**I, the undersigned representative, am duly authorized by the organization to submit this application on its behalf and understand that, with the exception of credit card information, the information contained in this application will be available as a public record. The information contained herein is complete and accurate.**

**Applicant Name (printed):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

⌘ ⌘ After processing application payment information is destroyed by the Department ⌘

Payment Information	
<b>Amount Due: \$150.00</b>	Payment Method (check all that apply)
<input type="checkbox"/> Cash	<input type="checkbox"/> Check/Money Order # _____ <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa
Card #:	Expiration Date:
Verification code (Last 3 digits on signature strip):	
Authorized Signature:	Date:

<b>To be completed by SHERIFF'S DEPARTMENT (if applicable)</b>		
Sheriff's Department Approval (if required)	By:	Title:
Off-Duty Sheriff Deputies required (to be paid by Permittee)	<input type="checkbox"/> Foot	<input type="checkbox"/> Vehicle
Special conditions of approval:		
Authorized Signature:		Date:

<b>To be completed by FIRE DEPARTMENT (if applicable)</b>			
Fire Department Approval Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	By: Title:
Fire Agency:			
Fire Apparatus Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	By: Title:
Permit Number of Fire Agency:			
Special Conditions of Approval:			
Authorized Signature:			Date: